



Secondary School Graduation Policy

Purpose

The purpose of this policy is to provide an overview of the Secondary School Graduation Ceremony, including clear criteria that pupils must meet in order to graduate, and to attend the International British School of Bucharest's Graduation Ceremony that takes place at the end of the A Level programme in Year 13.

Overview

Graduating from the International British School of Bucharest is both a privilege and an honour that many of our pupils have worked toward since joining the school in the EYFS programme. It is an important occasion in the lives of our pupils, parents, and staff, and the ultimate embodiment of the final step of the school mission 'to Inspire, Support, and Celebrate Pupil Achievement'. It is therefore a ceremony that the school places great importance on, working closely with our pupils, parents, staff, and community partners to ensure it is a memorable experience that sends our graduates off in the manner in which they deserve.

As one of the preeminent British Schools in Europe, graduating from IBSB carries a weight of responsibility, as pupils leave us to pursue courses and advanced degrees in higher education institutions around the world, and thereafter careers in their respective fields of interest. At all times, our graduating alumni carry the name and reputation of IBSB with them, following in the footsteps of previous alumni, and paving the way for the generations of IBSB alumni to come.

As the culmination of a pupil's time at IBSB, it is expected that an IBSB graduate will reflect not just the high academic standards set or the High Performance Learning Competencies embedded across the curriculum, but of equal importance, embody our CORE Values, central to our school ethos, as role model citizens of high moral character and integrity, possessing a sincere concern for others, willing and able to make a positive contribution to both their immediate and wider community.

Graduation Criteria

In order to graduate from the International British School of Bucharest, pupils must meet the following criteria:

1. Have achieved a minimum of 5 (five) I/GCSEs at grades A*- C (including English and Mathematics)
2. Have achieved a minimum of 2 (two) GCE Advanced Subsidiary Levels at grades A-E
3. Have the minimum predicted grades of 2 (two) GCE Advanced Level subjects at grades A*- E

In order to participate in the International British School of Bucharest end of year graduation ceremony, pupils must in addition to the criteria above also meet the following criteria:

4. Have attended a minimum of two years at IBSB



5. Have attended 80% of lessons (including PSHE and CAS lessons) within the final year of graduation

Graduation Ceremony

The graduation ceremony takes place annually in June. In extraordinary circumstances, e.g. in the times of a pandemic, the traditional format of the ceremony and location may change in accordance with any restrictions in place.

The graduation procedure starts in January when all graduating pupils are asked to reply to a letter confirming their intention to participate in the 'End of Year Graduation Ceremony'.

This ceremony is provided by the school to all graduates at no cost to the pupil or the accompanying family.

Traditionally, the ceremony takes place following the end of the summer exam session, on the evening of the penultimate Friday of the school term. The planned date will be included in a letter listing the 'Key Events' sent to all parents prior to the start of the new school year in August. The confirmed date will be included in the letter sent to parents in January announcing the event.

Graduation Programme

The IBSB graduation programme is one that offers a well-established sense of tradition.

Dress code

Pupils are encouraged to dress in formal attire, girls wearing a formal evening dress, and boys either a suit and tie or tuxedo and bowtie. All pupils will be required to wear a graduation gown and cap that will be provided by the school for the purposes of the ceremony. Pupils will be provided with a room to change into the gowns and caps upon arrival at the venue, with caps and gowns to be returned at the end of the ceremony before departing for the 'Graduation Dinner'.

Speeches

Welcoming speeches are traditionally offered by the Head Pupils, Head of Secondary, Head of School, and typically a single guest speaker.

Graduation Diploma Ceremony

Prior to the evening of the ceremony, pupils will organise themselves into groups. Each pupil will record a video, which will be no longer than 60 seconds, where they can discuss their time at IBSB, and thank relevant staff. The individual videos will then be combined, and the final amalgamation showing the pupils in a particular group will be played before they come on stage. Each pupil in turn will then be presented by their Form Tutor and invited on to stage to receive their graduation diploma and portfolio. Pupils and parents will know the order in which the pupils will be invited onto stage prior to the ceremony. An image of each graduate will appear on a screen behind the stage as each graduate is introduced. Photographs will then be taken of the graduate, with the Head of Secondary and Head of School.

Group Photo



Following the presentation of graduation diplomas, all pupils will return to the stage for the traditional graduation photo and tossing of the caps.

Graduation Toast

After the conclusion of the ceremony, the audience will return to the reception area for drinks and nibbles, upon which the Head of Secondary will conclude the formal part of the proceedings by inviting all attending family members, staff, and guests invited to raise their glass in honour of the graduating class.

Graduation Dinner

It is tradition that the school organises a graduation dinner. The price of the ticket is calculated to enable the pupils to invite the relevant staff to attend as guests. Experience has taught us that this is best achieved when the restaurant or hotel is in walking distance of the graduation venue. The approximate ticket price for the past few years has been 500 RON pp.

Graduation Pack

Any pupil who graduates from IBSB will receive the following:

1. IBSB Graduation Diploma
2. IBSB Graduation Letter
3. IBSB Transcript of grades achieved with predicted grades for summer exams
4. CIE Certificates/Statements of Results
5. Individual graduate photo
6. Photo of graduating class
7. A digital copy of the graduation ceremony, including selected photos
8. Graduate tassel (placed on the graduate cap) noting the year of graduation

Pupils moving on from IBSB without meeting the graduation criteria

Pupils who do not achieve the minimum academic requirements will receive the following documents when leaving, if applicable:

- Moving on Letter
- IBSB Transcript of grades achieved with predicted grades for final exams
- Cambridge/Pearson Edexcel Certificates/Statements of Results

Related Policies

SS Behaviour for Learning Policy

SS Curriculum Policy

SS Examination Policy

WS Community Action Service Policy

WS Awards Policy

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Signed off by	SLT
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Appendix 1

Sample Graduation Programme (Which follows the End of Year Awards Ceremony)



Award Ceremony Programme

17:30-18:00 Wine & Cheese Reception

Opening Ceremony 6.00pm

This Evening's Hosts:

Andreea Stanescu & Kyriaki Mallioglou

Opening Speeches

Luiza Ruptureanu, Head Girl

Kendall Peet, Head of School

Dr Andrei Dudu

*Carol Davila University of Medicine Alumni
Current National Ironman Champion and Record Holder*

Awards Section

Prefect Awards

IBSB Awards

CIS Awards

Presented by

Matthew Tansley, Head of Secondary

Colin Lovering, Guest Speaker

**COBIS/Scholastic Achievement Awards
Duke of Edinburgh's International Awards**

Presented by

Matthew Tansley, Head of Secondary

Johanna Croci, DofEIA Coordinator

Award for Sporting Excellence

Presented by

Matthew Tansley, Head of Secondary

Dr Andrei Dudu

School DUX Award

Presented by

Kendall Peet, Head of School

Matthew Tansley, Head of Secondary



Graduation Ceremony Programme

19:00-20:30

Opening Speeches

Matthew Tansley, Head of Secondary

Colin Lovering, Guest Speaker

FOUNDER OF ACHIEVE INTERNATIONAL BUSINESS PERFORMANCE CONSULTING & TRAINING
ASSOCIATE LECTURER - UNIVERSITY OF BUCHAREST, SENIOR TUTOR - INSTITUTE OF SALES MANAGEMENT

The Graduate Diploma Presentation

Johanna Croci/Jayne Baker -Y13 Form Tutors

(To read individual student citations, individual student photos)

Luiza Ruptureanu
Andrei Albu
Timeea Tomescu
Ana Maria Erbasu
Qian Qian Wang
Crina Pascu
Tudor Nacu
Anastasia Dragic
Tudor Mihai
Solbeen So
Eva Spiru Dakas
Yi Li
Siena Jiayi
Andrei Vagaon
Ioana Serban
Lena Stefan
Alissa Ganea
Matei Constantinescu
Gabi Simion
Lisa Puiu
Anna Micha
Luca Petru Ion
Yunus Kablan
Octav Grigore

GROUP PHOTO ON STAGE

CAP TOSS

20:30 Champagne Toast in Foyer